

AVP California Steering Committee Meeting
November 18, 2005
Los Osos, CA

Minute taker: Katherine Youngmeister

Attending: Vicki Rumbaugh, George Ramos, Bob Barns, Stephen Matchett (Treasurer), Pat Hardy (Clerk), Katherine Youngmeister

Regrets: Steve Birdlebough, Rossi Johnson, Alice Waco, Mark Thomas

The meeting opened with remembrance of Evelyn Cohen whose service on this committee and with Hands of Peace AVP in San Diego has inspired us.

Pat led us in a process “**Vision for the Future**” – 5 years from now

People of color are involved – not just as ex-prisoners

Train all new CDCR employees and new prisoners

Transformation going on around the state in communities, parole and juvenile justice systems

Active in central valleys

Big – ongoing programs in all remaining prisons with active support groups in nearby communities

Half the prisons remain

National awareness of AVP- What California is doing spreading to other states

Name recognition in the state

Partnerships for re-entry in communities – Landing Strip, restorative justice.

Healing communities where prisons are located – Coordinating with “Real Justice”

Entry prevention program – active HIPP in communities

Have a network of support and responsibility for programs around the state

We planned to do this over again with the whole group at the gathering.

Financial Report – Treasurer, Stephen Matchett

The financial report showed FYTD Income of \$10,933.73

Expenses of \$2,646.76

The committee also reviewed the budget and the Expense Report Form (evolving).

The committee discussed how to get the non-cash contribution information reported to the treasurer. These expenses may be reported on the appropriate section of the Expense Report Form. To reduce the number of reports filed and increase the likelihood of reporting **Mileage for workshops will be reported on the workshop Overall Evaluation form. This form will need to be revised to provide a place to report the mileage.**

There was a lengthy discussion of reimbursement of facilitator expenses.

Individual steering committee members made a commitment to pay for their own food and mileage this year.

We want to encourage diversity. Many folks will need reimbursement of expenses such as food, lodging, travel, childcare, compensation or replacement of lost wages due to time taken off work.

Can we pay people for facilitation for community workshops?
Decided to bring these questions to the gathering for a brainstorm.

George reviewed the **progress we have made in opening programs** in new prisons.

Operating:

Donovan

CMC

ChuckawallaVSP

SCC

Ready to go in/ dates set for December

Susanville CCC

Lancaster

Folsom CSPF

Setting dates:

Chowchilla CCWF

San Quentin

Serious conversations:

Soledad CTF

Calipatria

Question raised re: when is a program mature?

A program is mature when it has inmate facilitators and a local group in the community operating at least 6 (?) workshops per year without bringing in outside facilitators every time.

Fund development

Pat reported on grant writing.

We have been successful submitting applications to four foundations. Agape and Fund for Non-Violence have not funded our work as they did not see it as systemic change.

We need the money for launching new prisons and going into communities – about \$2,000 per site for transportation and lodging for facilitators for 3 community workshops.

Fundraising letter writing– Pat

We're in the "Friend-raising" stage of telling people about the program before we ask for money, thus the term. Plus, we are also asking our F/friends now for money as they already know about the program.

We need 1,000 or so donors to demonstrate community support and develop an ongoing base of financial support.

Finding Facilitators/Outreach/Developing community support – Vicki

Takes a lot of time

Set up and "opening up team" to go into new communities using a model we create. Pat and Katherine will work on this.

Offer a breakout group at the Gathering to find others who may be interested in creating an opening up model and team.

Database – George

George has been looking at the database on the website to see how it might be used. How do you get reports of the database to the people who need them?

At the gathering George will have a printout of each participant's data so that each of us may review and correct the data and get the corrections back to George.

We need a database of scheduled trainings to be posted on the website for facilitator access.

CDCR Staff Training – Vicki

Vicki reported on the meeting she, Pat and John Shuford had with folks pretty high up in CDCR. They seemed to go from skeptical to excited. "They" will get back to us, and then we make a proposal.

Working with CCR and others is encouraged but no decision was made. We will continue to work on a on-on-one basis in each prison with the Friends Outside contact.

Standards – Vicki

Vicki presented a packets (in colorful, not easily lost folders) containing the following documents:

- Expectations of an AVP Facilitator
- AVP State Guidelines for AVP Facilitator Qualifications
- Policy on Facilitator/Participant Relationships
- AVP Orientation of New Volunteers
- Queries on Relationships
- Queries on Sexuality and AVP
- AVP Facilitator/Workshop Guidance & Evaluation

Some of these documents were revised at our September meeting. The packets Vicki presented have the up-to-date version. Vicki will distribute packets at the gathering making sure that each council gets at least one packet.

Vicki will lead a breakout group on Standards at the Gathering

Continuing education units

- Have sign-up for facilitators with professional licenses
- Bring this idea to the Gathering to get local council interest

Update – Does anyone want to do one for year-end or work on one with Pat the last 2 weeks in December?

PR –

- Give out cards with AVP contact information on them.
- Put the 800 phone number and website on the back of graduation certificates
- We need a display

Steering Committee report to the Gathering –

Adopt the by-laws

Appoint the Steering Committee- looking for new Steering Committee member from San Diego or Central Valley.

Financial report