

AVP/CA Steering Committee Meeting November 10, 2006 Los Osos, CA

In attendance: Mark Thomas, Katherine Youngmeister,
Stephen Matchett, George Ramos, Pat Hardy, Vicki Rumbaugh, Bob Barns
Absent: Steve Birdlebough, Rossie Johnson, Alice Waco
Guest: Ann Boone (for Alice)

Meeting opened with lunch provided by Janet Riley and team and a combination gathering and catching up.

Stephen Matchett facilitated the meeting. Agenda was developed by Katherine
Minutes July 22, 2006, were approved with the correction of the date of the meeting to indicate 2006 instead of 2005.

Workshop activity report presented by George. Attached. Summary: over 1600 people graduated from AVP Basic workshops since 2002 with 202 active inside facilitators; 230 community people have taken the Basic and 124 the T4F.

Local Council development.

George - Salinas/Santa Cruz will be ready to function as their own independent council on January. SCC/Jamestown doesn't have group started (since this meeting Joyce Banzhaf has taken over as local coordinator of this prison.

Pat- Lancaster has an active group of apprentices and Diana has a time scheduled to go into the Lancaster prison. Blythe cancelled a workshop. El Centro needs help. Riverside may be getting off the ground in January with Martie Crawford organizing. San Diego needs leads as does CYA Heman Stark (since this meeting Diana Couch has agreed to mentor the CYA/ Santa Monica group to get some leads up and running) Claremont has a ready to go in to ChinoCYA group of apprentices after successful T4F)

Ann – hoping to have something up and running by next year

Berkeley – Katherine has activity and interest happening in East Bay and a successful diverse workshop has happened.

Ann- Santa Rosa has set dates and has strong interest in Winter workshops

Stephen- San Joaquin – no activity here yet; Peninsula is supporting other areas, Quaker Center Advanced was postponed to December.

Decision: We wish to move forward to locate funding through CDCR Partnership Grant and inmate sales to hire 6 employees over the next three years to be Outreach Coordinators recruiting volunteers for Basic workshops.

Action: this will be presented to the Fall Gathering, Pat Hardy will write the grants.

Advisory Council- George The idea to develop a statewide advisory council of influential people who can assist us in fundraising and other areas was discussed.

Decision: Develop a list of possible people and discuss at a later time.

Nominating Committee – Vicki

Decision: Recommend reappointing to the Steering Committee the following: Mark Thomas, Katherine Youngmeister, Alice Waco, Stephen Matchett, George Ramos, Pat Hardy, Vicki Rumbaugh, Bob Barns and Steve Birdlebough. Invite on the committee: Ann Boone and Kenya Williams. This will be taken to the Fall Gathering tomorrow for approval.

Action: Vicki will call all/contact all those not at the meeting and advise of re-appointment as well as others added on the Steering Committee and Rossie Johnson to inform him of his not being reappointed.

Future: We need to look at staggering the appointments and also the nominating committee in terms of years.

Financial Report

The budget with the newly assigned categories and the year-to-date Income and Expense Statement was handed out. A few changes were made especially around the Staff Trainings in preparation to handing it out at the Fall Gathering. The newly revised expenses claim sheet was handed out. Attached Financial information is in the final revised form.

Decision: Accept report, approve proposed FY 2006-07 budget with changes and celebrate the work it took to complete.

Action: Need for donated expenses to be more closely tallied on the Expense Reimbursement form even if you don't claim any reimbursements.

Fundraising

As a result of a letter sent last September to Facilitators who are Quakers, good efforts at fundraising are happening by several Friends in relationship to sending letters to meeting friends as well as a Santa Rosa pot luck that is planned.

Action: Pat Hardy will talk to John Dovey at CDCR re: getting us as a United Way list designee.

Action: Fundraising letters will be passed out at the Fall Gathering to get them to write some as well as donate.

Decision: Discussion about the super-canteen program at CCWF as a fundraiser resulted in a decision to hold off on this because of the discomfort being in too close an integration with the system.

Teambuilding and Conflict Transformation in the Workplace

Question for Fall Gathering: How to handle payment of trainers of Staff

Website Improvement George

George has been working with the company that developed our present site in terms of creating a database that tracks the workshop activity on line. It is \$600 for the company to write the bid which can be taken elsewhere. Estimated cost to develop a relational database is approximately \$4-5000.

Action: George has approval of the concept if he finds the money. He also has approval to write a grant to the Rotary Club of Santa Barbara North's Foundation for money to get a design and bid developed to create a database that tracks the workshop activity on line.

Evaluating new prison opportunities

We are faced with a number of prisons who are interested in having us come in to start program

Action: Pat and George will write up questions for evaluating request of prisons.

Decision: If someone has a prison that they would like to open up they can write up a proposal to the Steering Committee which should include how and where will the outside volunteers come from as well as other questions from the above list.

Film Report George reported on the successful filming by facilitator Noel Schwerin at CTF/Salinas.

See minutes from Fall Gathering to see the agenda developed at this meeting.

Meeting adjourned at 6:30 pm.

NEXT MEETING: SATURDAY, DECEMBER 16, 2006 10a.m. -12 noon

Respectfully submitted,

Pat Hardy